

2012 Family FOS TIMELINE

- **December 2011:** units are asked to schedule a date for a 2012 Family FOS presentation preferably at a Blue and Gold for Packs and Court of Honor for Troops. Unit identifies a FOS Family Coordinator.
- **December 2011/Jan 2012:** District FOS Chairperson schedules the dates for presentations with units. District FOS Chairperson gets the date to the presenter. An invitation goes to one person from every unit for the District Kickoff breakfast meeting.
- **January 2012:** Presenter contacts Unit Coordinator to introduce themselves and confirm the date, time, place, location, and type of event.
- **January, 2012:** Unit FOS Coordinator attends District Family FOS kickoff breakfast meeting.
- **One week prior to presentation:** Presenter makes necessary arrangements to get Packet of materials for presentation. Confirms the presentation with the Unit Contact person. (Script, envelopes, brochures, pens, patch samples, car magnets, prize giveaways, unit ribbon, and unit goal amount).
Unit Coordinator notifies families of the upcoming FOS presentation with letter made available.
- **Day of presentation:** Unit representative introduces presenter to the Scout families.
- Short presentation, Unit Leader encourages support of families and puts donation in collection bag. Scouts are asked to collect pledges and every family who turns in a pledge receives a car magnet. Prizes are drawn from collection bag.
- **1 week after presentation:** Unit receives notice of their FOS results. Notification of which families responded and the total collected for unit vs. the goal. The Unit coordinator is asked to follow up with the families who did not respond with an attached letter that was made available.
- **1 month later:** Council will send a response letter and patches to each of the families who gave and a request letter to those who still have not yet responded.
- **March 31st.** Goal incentives. Any family who makes complete payment by March 31st is entered into a Blue Claws Luxury Suite Game night Drawing.
- **May 31st** When unit completes the requirements for the unit rewards program, they will be notified that they qualify for discounted camp stay at either camp; or use of Quail Hill pool or BB Range during the 2012 year, and recognition will be made in the Scouting Trail and Roundtables.
- **June:** Campaign concludes.
- **Fall:** Councilwide cleanup letter mailed.