

PROCEDURE FOR ADULT LEADER APPLICATIONS

- 1) Adult completes application.
- 2) Pays fee (preferably by check).
- 3) Pack holds application until youth protection certificate is provided.
- 4) Application, certificate and payment are delivered to Council.

YOUTH PROTECTION TRAINING:

- 1) Log on to www.myscouting.org
- 2) Create an account.
- 3) Save the information.
- 4) Reenter account.
- 5) Click “eLearning” on left side of screen under training.
- 6) Scroll down to training list.
- 7) Select “Youth Protection” either under Cub Scouting or General .
- 8) Take course (follow directions). A series of quizzes will be given at the end of each segment.
- 9) A printable/savable certificate will come on screen after completion.
- 10) PRINT AND SAVE AS DOCUMENT before exiting!
- 11) Give one copy of certificate to Pack Committee for application processing.

AFTER APPLICATION IS PROCESSED:

- 1) Once application is processed, you will be assigned a BSA I.D. number.
- 2) Log onto www.myscouting.org .
- 3) Update profile by adding BSA ID number.
- 4) Future training will then be saved under your account.