



Scoutbook Code Entry Instructions

Note: User entering the code must be a Key 3 member or Unit Admin.

1. Click on “Pack/Troop Subscription”

Pack Roster	24 >
Pack Forum	>
Send Message	>
Quick Entry	>
Pack Reports	>
Export / Backup	>
Edit Pack	>
Pack Subscription	16 of 20 >
Monmouth Council, BSA	

2. Under Pack/Troop Plan click “Manage Pack/Troop Subscription:

Maria Rimmele Subscription Owner	
Pack	Pack 32
Scouts	44 of 45
Expires	Sep 15, 2017

Manage Pack Subscriptions

3. Select unit and then put the code received from the council in the Promotion Code box, then click “subscribe/renew”

What would you like to do?

Renew another year

Add more Scouts

Scouts in Pack:

If you need more [contact us](#)

Promotion Code:

When entered correctly, your subscription will be started or extended.

