






# Cubmaster and Assistant Cubmaster Position-Specific Training



1



## The Cubmaster's Role

- Master of Ceremonies
- Program Advisor
- Motivator

2



## Cubmaster Responsibilities

- Work with other leaders to ensure that all dens are functioning well
- Work as a team with the pack committee chair and pack trainer to develop other adult leaders
- Help plan quality, year-round den and pack programs
- Lead the monthly pack meetings
- Conduct impressive advancement, recognition, and graduation ceremonies



3



## Cubmaster Responsibilities

- Help coordinate pack membership, recruiting, and transition
- Maintain good relationships with parents and guardians
- Request den chiefs for all Cub Scout dens
- Recognize the den chiefs at pack meetings
- Establish and maintain good relationships with Scouts BSA troops
- Know about and use the appropriate and available literature
- Attend monthly roundtables

4

## Pack Meetings

### Overview

- Before the Meeting
- Gathering
- Opening
- Program
- Recognition
- Closing
- After the Meeting



The *Pack Meeting Resources* link contains a model pack meeting plan for each month!

**PACK MEETING PLANNING SHEET**

Pack Meeting Date: \_\_\_\_\_

Topic	Minutes Available	Notes to Change
Roll Call/Meeting	_____	_____
Room arrangement	_____	_____
Materials and equipment	_____	_____
Gathering	_____	_____
Opening	_____	_____
Program	_____	_____
Recognition	_____	_____
Closing	_____	_____
After the Meeting	_____	_____
Thank	_____	_____

5

## Before the Meeting

- Room arrangements
- Materials and equipment
- Meeting agenda review
- Recognition review
- Put on a smile
- Get ready to have FUN!

6



## Gathering Time Activity

- The Cubs can demonstrate learned skills
- Den parents can share photos from the previous month
- Chairs of the upcoming pack activities could man tables with information
- Have a gathering game that Cubs can do individually or in groups

7



## Opening

- Opening ceremony/prayer
  - Flag ceremony
  - Pledge of Allegiance
  - Scout Oath and Law
- Song (fun and active)
- Welcome and introductions (short and sweet)

8



## Program

- Use monthly themes
- Cub Scout den skits and stunts
- Webelos den demonstrations
- Games
- Include as many Cubs as possible!
- Involve parents and others, too



9



## Recognition

- **Plan for action**  
Give each participating Cub Scout and his parents something to do
- **Plan to keep speaking parts to a minimum**  
To add interest and fun, as well as action, use as many people as possible
- **Plan ceremonies to be colorful, inspirational, and motivational**  
Make sure they give adequate recognition to each individual
- **KISMIF!!**



10



## Closing

- Announcements
  - Keep them short
  - Important items only
  - Handouts for the other items
- Closing ceremony
  - Cubmaster's Minute
  - Flag ceremony, etc.



11



## After the Meeting


- Serve refreshments
- Clean up
- Evaluate the success of this meeting
- Get ready for the next meeting

12





## Cubmaster's Key

- Tenure
  - three years
- Training
  - basic training, University of Scouting (or equivalent), Roundtables
- Performance
  - Silver level JTE, Summertime Pack Award, pack planning, supplemental/advanced training



13



## Review and Questions

14